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# ESA FOUNDATION



# MEMBERSHIP NEWSLETTER

Serving the World Community . . .

. . . Because We Care

www.esaintl.com/esaf

Winter Planned Giving Issue – January, 2010

Editor, Barbara Perales

## **ESA FOUNDATION BOARD OF DIRECTORS**

### **Chairman/Fantasy Event**

Jan Jones, Director  
415 17<sup>th</sup> Ave S  
Brookings, SD 57006  
605-692-5325

### **Vice Chair/Cred/Policy/Manual**

Jeannette Rhodes, Director  
165 Black Oak St.  
Grants Pass, OR 97527  
541-479-2810

### **Secretary**

Sandy Hosack, Director  
713 Loretta Dr.  
O'Fallon, MO 63366  
636-240-6030

### **Treasurer/Fund Development**

**Planned Giving**  
Flora Burns, Director  
5504 Levine Ct.  
Norfolk, VA 23502  
757-466-0093

### **Parliamentarian, Program Dev.**

Virginia Clagett, Director  
3044 E. Cannon Dr.  
Phoenix, AZ 85028  
602-300-8304

### **State Counselor Chairman**

Vivian Gibson, Director  
2535 Boxwood Ave.  
Norman, OK 73072  
405-364-0484

### **Scholarship Chairman**

Kathy Loyd, Director  
1222 NW 651  
Blairstown, MO 64726  
660-678-2611

### **Newsletter Editor/Grants/CFC**

Barbara Perales, Director  
13818 Shavano Downs  
San Antonio, TX 78230  
210-493-0868

### **Endowment Chair/Jr Past Chair**

Lynn Hughes  
324 N.E. Mead  
Grants Pass, OR 97526  
541-476-4617

### **Overseas Director**

Daphne Neilsen  
PO Box 4231  
McKay South, QLD 4740  
07495 10591

### **IC Council Liaison/Chaplain**

Rhea Weaver  
118 West Lake Trail  
Litchfield, IL 62056  
217-324-2287

### **Registered Agent**

Doug Mills  
ESA Foundation Headquarters  
PO Box 270517  
Fort Collins, CO 80527



## *... And the Thoughts Continue*

*From Jan Jones, ESA Foundation Chairman*

The January issue of the ESA Foundation Newsletter is designated as the "Planned Giving" issue, and, realistically, it usually places its major emphasis upon the importance of the continued support of the membership, even beyond their earthly existence. I would like to take my space to share the examples of two wonderful women who were not only givers while they were with us, but who are continuing to give to the ESA Foundation, even though we have lost them in the past few months.

The names of Hazel Knapp and Carol Murphy are familiar to the majority of our members and our readers. Both ladies were passionate about the ESA Foundation and what it could become. Hazel was instrumental in many of the things that occurred in the first decade of the Foundation, and Carol's major contributions were made within the present decade.

The Foundation's sponsorship of the ADAPT program began when Hazel Knapp was the chairman of the ESA Foundation Board of Directors. She was instrumental in initiating the Women Helping Women Program, and an ESA Foundation Scholarship Committee was begun during her Chairmanship. During her second term as board chairman the ESA Foundation held its annual meeting in conjunction with the International Convention of ESA Women International, the first time that this occurred.

If you wanted to know anything about any procedure or regulation for the Foundation, Carol was the person to call. During her time on the Board as a director and chairman, and later as an advisor, Carol worked diligently at assembling and updating the ESA Foundation Procedure/History Manual. But she also had a deep concern for the financial future of the ESA Foundation and the Planned Giving Program. The three-year rolling rate of return on investment was implemented as a change of the spending policy of the Scholarship/Endowment Program during Carol's chairmanship. This enabled the endowments to be truly self-supporting rather than having to use other ESA Foundation funds to make up for a "net" spending rate.

The Hazel Knapp Endowment was first awarded in 1991-92. Prior to that time the Charles Knapp Memorial Scholarship had been awarded every year

from 1980-1991. Hazel strongly believed in providing for the future of the Foundation and the education of the world. In reviewing the history of the Foundation, I also noted that both Hazel and Carol are named in the list of individuals who are Planned Givers, individuals who have, in some way - bequests, wills, life insurance policies - designated that the ESAF will be a recipient of funds from them to assist in securing its future.

We are grateful for having had the privilege of knowing and working with these two generous and caring women, and although we will miss them, we know that they will continue to be with us because of what they accomplished for the ESA Foundation and for the plans that they made to perpetuate its future. What a legacy they have left us; my hope is that others will choose to "...follow in *their* footsteps and be guided by *their* light."

*Jan Jones, Chairman*  
[bobjon@brookings.net](mailto:bobjon@brookings.net)

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## *Planned giving through the Epsilon Sigma Alpha Foundation*



The Epsilon Sigma Alpha Foundation (ESAF) is dedicated to providing assistance to establish programs that serve human needs, and produce new programs to improve the quality of life. The ESAF envisions a future in which the world educates those who seek to learn and gives hope to those who strive to improve their lives and the lives of others.

We assist those who seek education but may not have the necessary funds available to achieve that goal. Annually, we have well over 100 volunteers who review scholarship and grant applications. Grants help individuals to improve their work skills and/or assist them in helping others in their community. Scholarships help individuals in their pursuit of a higher education. The ESA Foundation gives awards to more than 300 deserving individuals annually.

Your help is needed to keep this process alive and well.

### *Recent Grant Monies Awarded:*

- 1. Money for jewelry tools to assist a young man who makes jewelry for a living,*
- 2. Money for midwifery training for a young woman residing on an Indian reservation where there is no doctor,*
- 3. Money for language classes to assist a New York City social worker to better communicate with her clientele.*

*The ESA Foundation Board of Directors is truly grateful to those who have included the ESA Foundation Planned Giving Program in their planning from 2001 through 2009. You have taken the long-term view when it comes to your investments and your commitment to serving the future ... You are "Making a Difference."*

***The ESA Foundation exists today because you have supported our mission and believed in it.***



***"Serving the World Community ... Because We Care"***

If you have any questions, or would like to name the ESA Foundation in your planned giving or estate planning, please contact Doug Mills, Registered Agent of the ESA Foundation (970-223-2824) or any of the ESAF Board of Directors.

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Scholarships awarded are close to \$200,000.00 yearly.  
This continues to be an enormous task, but together we can do it.

We are a 501C3 organization so not only will you help us, donations will help you lower your taxes, you'll also have a good feeling for helping us do good things. It is people like you that truly make the world a better place to live. Not a dime of your bequest to ESA Foundation will be wasted. Almost all of the money we give away for education comes from people like you. I ask you to please put the ESAF in your will. Your legacy will live on forever.

*"Serving the  
World Community*

*...Because  
We Care"*

To become a Planned Giver, ask questions or get more information, contact **Flora Burns, Planned Giving Chairman** [esafva@hotmail.com](mailto:esafva@hotmail.com).

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**Believe...**

The Holiday Season is a Season of Joy  
A Season of Remembrance  
A Season of Celebration  
... and a Season of Believing...

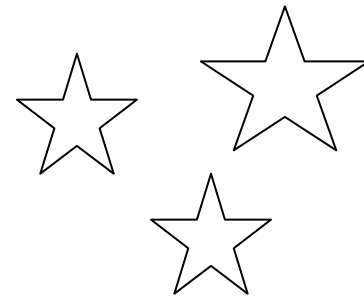
If you Believe in the ESA Foundation  
You will Believe in our goals and our needs!

At the Annual Meeting in July 2010  
We will be electing three Directors for  
The term of 2010 – 2013,  
Please consider running... we need YOU!  
Or encourage someone you feel would be  
a great ESAF Director.

Forms are found in the newsletter, on the web  
And can be obtained from Jeannette below.

I wish all of you and yours a very Merry Christmas,  
A Happy Holiday and a Happy New Year

**Jeannette Rhodes** ESA Foundation Vice Chairman [jcrhodes@charter.net](mailto:jcrhodes@charter.net)



**OTHER FOUNDATION NEWS!!!!**

**Grants**

Did you know that you can participate in the Planned Giving Program by making a bequest in your will that your money be given to the ESA Foundation Grants Program? We have two grants that are given to those who meet the criteria. They are the LIFE Grant and the ADAPT/S.O.S. Grant. Please consider contributing to these very special grants.

**Barbara Perales ESA Foundation Grants  
Chairman [bkperales@satx.rrr.com](mailto:bkperales@satx.rrr.com)**

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**'Tis The Time For New Year's Resolutions**

Last year some members of the Foundation resolved to establish new endowments. Thank you. Since June 1, our new fiscal year, these endowments are established:

- Jay Peckham Pharmacy
- Immanuel & Irene Schaam Memorial Scholarship
- Jacob & Barbara Wolf Memorial Scholarship
- Priscilla Gale Memorial Scholarship
- The Harriette Dunckel Scholarship

This year resolve to work with the Foundation to fund existing endowments. Once an endowment is created, contribute. Help your selected endowments(s) grow to be fully endowed so scholarships can be awarded. Give a donation each year in honor of a loved one. You can donate online by going to [www.esaintl.com/ESAF/](http://www.esaintl.com/ESAF/) or ask your State Counselor for a contribution form.

Resolve to help the Foundation Board of Directors compile histories for ALL endowments. Learn if your valued endowments have promoted histories. Applicants to our scholarships ask about the histories of the scholarship to which they apply. They want to know about the people who offer scholarship.

Go to [www.esaintl.com/ESAF/](http://www.esaintl.com/ESAF/)  
Click on endowment/scholarship

Click on list of histories. Is the history of your endowment or an endowment in your state included? If not, contact Lynn Hughes: [orcylar@me.com](mailto:orcylar@me.com) to learn how to submit an endowment history.

Enjoy the New Year, and your resolutions.

**Lynn Hughes, ESA Foundation Endowments  
Chairman [orcylar@me.com](mailto:orcylar@me.com)**

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**Dues are Due**

**Reminder:** Foundation annual dues for the next year are currently due and payable. Our fiscal year runs through June 1 through May 31 with a cutoff date of March 1 for the annual dues payment. If we have not received payment by that time, you are not considered an active member of the Foundation for the 2010 year. If you are not an active member of the Foundation, you will not be able to vote in the Foundation election nor receive an attendance certificate for the attendance at the Annual Meeting to be held during the IC Convention in July 2010. If someone you know would like to become a member of the Foundation, the membership fee for the first year is \$25.00, thereafter the annual dues are \$15.00. Both annual dues and the membership fee are fully deductible.

A Life Active Membership is available for one payment of \$500.00 or a payment of \$250.00 for two years. Again, this payment is tax deductible.

Send your dues or Life Active Membership to ESA Foundation, PO. Box 270517, Ft Collins, CO 80527. Make your check payable to the ESA Foundation.

Remember the Foundation is a public foundation and anyone can become a member. Encourage your employer, friends and families to join.

**Flora Burns, ESA Foundation Treasurer  
[esafva@hotmail.com](mailto:esafva@hotmail.com)**

**Keep your eyes on your mail for your special invitation to this year's ESA Foundation's Fantasy Event. The Board of Directors will be anxiously awaiting your response!**

## **CALL FOR NOMINATIONS BOARD OF DIRECTORS**

In accordance with the ESA Foundation Bylaws, Directors are elected in conjunction with the Annual Meeting to be held in Minneapolis, Minnesota, in July 2010. At this Annual Meeting, three (3) Directors will be elected, each for a three-year term.

A nominee for Director must hold an "individual" active membership in the ESA Foundation and be entitled to vote at the time the candidacy is put to a vote of the membership. Any active member of the Foundation may nominate herself/himself or any other active member for election to the Board of Directors by **February 1, 2010**. Nominations from the floor are accepted, provided the Vice Chairman has been notified by **June 16, 2010** (30 days prior to the Annual Meeting). Nominees will be introduced at the Annual Meeting.

**LIMITATIONS:** No Director may serve more than six (6) consecutive years, nor may a Director simultaneously serve as an appointed or elected officer on the General Board of the International Council of ESA, be an employee of the ESA Membership Corporation, nor serve as a Foundation State / Country Counselor during any three-year term as ESA Foundation Director.

Since candidates should be professional and qualified, they are not to participate in any form of campaigning activities.

In order to simplify information needed for resumes, a form has been provided for your usage and is attached to this Call for Nominations. A letter of acceptance of nomination for election to the Board of Directors and one (1) 5" x 7" photograph of the nominee (suitable for publication) must accompany this completed form.

Nominating Committee: Flora Burns, Rosalee Echele and Kathy Loyd

**Nominations are to be mailed by Feb. 1, 2010 to:**

Jeannette Rhodes  
ESA Foundation Vice Chairman  
165 Black Oak Street  
Grants Pass, Oregon 97527-8727  
Email: jcrhodes@charter.net

### **JOB DESCRIPTION FOR ESA FOUNDATION DIRECTOR**

**BASIC FUNCTION:** To take part in conducting the business of the ESA Foundation by fulfilling the specific requirements of the Board of Directors, and by giving time and expertise in planning the future of the ESA Foundation.

#### **RESPONSIBILITIES:**

1. Conduct the business of the ESA Foundation in a professional manner
2. Maintain the integrity of personal and ESA Foundation activity
3. Help find ways to expand services and conduct projects within the framework of creditable business practices and viable parameters
4. Attend all meetings
5. Answer correspondence promptly
6. Carry out official and/or committee assignments in a way to meet functional requirements of the ESA Foundation

**REPORTS TO:** ESA Foundation members at Board direction.

#### **JOB QUALIFICATIONS:**

1. Ability to travel to all called ESA Foundation Board meetings, and occasionally to state meetings
2. Ability to reason, learn and apply knowledge to benefit mankind
3. Leadership ability

**ESA FOUNDATION - BOARD OF DIRECTORS  
NOMINATION FORM FOR DIRECTOR**

*Please print or type.*

CANDIDATE NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

[Street]

[City]

[State]

[Zip]

PHONE (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

E-MAIL \_\_\_\_\_ FAX (H) \_\_\_\_\_ (W) \_\_\_\_\_

**QUALIFICATIONS / EXPERIENCE** (Such as finance, accounting / bookkeeping, investment, computer, parliamentarian, fund raising, personal knowledge of scholarship process, etc. (All of these are not necessary to be an ESA Foundation Director.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUSINESS:** Current / Former Employment \_\_\_\_\_ How Long \_\_\_\_\_

Position \_\_\_\_\_

In 30 words or less, tell your objectives for becoming an ESA Foundation Director and how you would achieve these objectives:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I am willing to serve as a Director on the ESA Foundation Board. If elected, I will strive to fulfill the mission of the ESA Foundation. I am an individual Active Member of the ESA Foundation. I have attached a Resume that includes a section listing Professional Achievements and a section listing Professional and Civic Memberships (including ESA).**

\_\_\_\_\_ Member of ESA Foundation since: \_\_\_\_\_

[Signature of Nominee]

Complete and mail this Nomination Form, resume, and photograph by **FEBRUARY 1**, to:

Jeannette Rhodes  
ESA Foundation Vice Chairman  
165 Black Oak Street  
Grants Pass, Oregon 97527-8727  
Email: jcrhodes@charter.net

**ESA Foundation**  
**PO Box 270517**  
**Fort Collins, Colorado 80527**

Non-Profit  
U.S. Postage  
P A I D  
Minneapolis, MN  
Permit No. 2967

# ESA Foundation Contribution Form

**ESA Foundation ♦ P.O. Box 270517, Fort Collins, Colorado 80527**

Dues MUST be postmarked by March 1 to ESA Headquarters at the above address to be eligible for a vote at the Annual meeting

Enclosed is my donation, made payable to ESA Foundation in the amount of \$\_\_\_\_\_. This donation is from an  an individual  a group (chapter/council/corporation/other)

_____	_____	_____	_____
Donor Name	Member Number	Chapter/Group No.	Chapter/Group Name
_____		_____	
Street Address		City/State/Zip	

Credit Card:  Master Card  VISA  Discover Expiration Date: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Please apply my donation to: \$ \_\_\_\_\_ Perpetual Endowment for: \_\_\_\_\_

\$25.00 New Membership

\$15.00 Annual Dues \$ \_\_\_\_\_ Scholarship for: \_\_\_\_\_

\$ \_\_\_\_\_ other for \_\_\_\_\_

Note: Other Perpetual Endowment and Scholarship – Please insert specific Name

This Donation is a memorial for: \_\_\_\_\_

This Donation is in honor of: \_\_\_\_\_

**\*\*\*WE SINCERELY THANK YOU FOR YOUR DONATION\*\*\***